

निविदा दस्तावेज/TENDER DOCUMENT  
(नियम, शर्तें एवं डाइंग्स/Terms, Conditions & Drawings)

भाग/PART-ए/B

**Financial BID / वित्तीय बोली**

**Electrical, and Allied works at B/O Tardeo Javji Dadaji Marg, Nana Chowk, Kemp's Corner,  
Grant Road, Mumbai, Maharashtra 400007**



विज्ञापन की दिनांक/ Date of Advertisement	05-12-2-25
प्रस्तुत करने की अंतिम दिनांक / Last Date of Submission	15-12-2025 by 15:00Hrs
खुलने की दिनांक /Opening Date	तकनीकी बोली/Technical Bid : 15-05-2025 वित्तीय बोली: तकनीक रूप से अर्हता प्राप्त ठेकेदार को सूचित किया जाएगा/ Financial Bid: To be intimated to Technically Qualified Contractors.
कार्य अवधि/Time Period of Work	कार्य आदेश प्रदान करने की दिनांक से 90 दिन /90 days from award of Work Order
बयाना जमा राशि/Earnest Money Deposit	<b>Rs.15,000.00 (Rupees Fifteen Thousand Only)</b> DD favouring Central Bank of India, Payable at Mumbai.
निविदा दस्तावेज का मूल्य/Cost of Tender Document(गैर वापसी योग्य/Non Refundable)	रु./Rs.2000.00 (सेन्ट्रल बैंक ऑफ इंडिया के पक्ष में मांग ड्राफ्ट जो मुंबई पर देय हो/ DD In Favor of Central Bank of India, Payable at Mumbai or be deposited in the below account and the UTR number be uploaded
<b>AC NO: 1001788300, IFSC: CBIN00280606, Central Bank of India Boribunder Branch, Mumbai.</b>	
<b>MSME Registered Vendors are Exempted from EMD and Tender Fees Relevant Documents to be submitted in Technical Bid.</b>	
खुलने की दिनांक से निविदा की वैधता/Validity of Tender from the date of opening of Financial Bid.	90 दिन/ days
प्रस्तुत किए जाने वाले दस्तावेज/ Documents to be provided	निविदा आमंत्रण सूचना के अनुसार/As per Notice Inviting Tender.
Independent External Monitor (IEM)	Mr Trivikram Nath Tiwari MAIL ID: - <a href="mailto:trivikramnt@yahoo.co.in">trivikramnt@yahoo.co.in</a> Mr. Jagadip Narayan Singh MAIL ID: - <a href="mailto:jagadipsingh@yahoo.com">jagadipsingh@yahoo.com</a>
Email for Correspondence	<a href="mailto:gadmumro@centralbank.co.in">gadmumro@centralbank.co.in</a> <a href="mailto:archmmzo@centralbank.co.in">archmmzo@centralbank.co.in</a>
संपर्क व्यक्ति का नाम /Contact person name	Mr.Manish Kumar-Senior Manager Amarnath .V – Senior Manager Architect 022-40345840/40345872/6303929013
बोलियां जमा करने का स्थान / Place of submission of Bids & opening of bids	<b>Tenders to be submitted only online at</b> South Mumbai Regional Office, Ground Floor ,346 Standard Building, Dr D.N.Road, Fort, Mumbai-400023.

**PREAMBLE TO THE BILL OF QUANTITIES**

The work proposed to be carried out at the proposed Office premises as mentioned on the cover page (page no.1) of the tender. The quality of work proposed should have **the best**

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**workmanship.** The contractor should ensure that only the first quality materials mentioned in the list of material is purchased for the project.

1. The work should be carried out in such a way that the structure is not disturbed.
2. Any difference / discrepancies in the specification should be clarified with the Engineer in charge before submitting the tender. **The Engineer in charge will have the liberty to modify the specification to a reasonable limit to suit the basic concept during the course of work; the tenderer should carry out such work without any extra cost.**
3. **In case of any major modification such items will be considered as extra items. Payment for such items will be paid based on the Engineering rate / Market rate analysis. 15% of the total cost of material and labour will be considered as tenderer's profit.**
4. **The contractor should co-ordinate with the other contractors employed at the site for smooth flow of work.**

**NOTE:**

The building is occupied by the Bank. The work needs to be carried out as per the instruction of the Bank time schedule. Further, the work needs to be carried in phase wise. The Contractor should prevent the external glazing and the flooring with plastic sheets and P.O.P. sheet respectively.

1. **The contractor should obtain necessary permission from the BMC any Government Authority if required along with the security deposit amount, the security amount will be reimbursed to the contractor.**
2. The Contractor needs to clean the site on day-to-day basis.

**IMPORTANT:**

**Rates quoted shall be deemed to be inclusive of the following general scope of items.**

1. Tenderers are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their tenders as to the nature of constitution already existing (so far as in practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their tender.
2. **A tenderer shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.**

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3. The tenderer shall be responsible for arranging and maintaining at own cost all materials, tools and plants, facilities for workers and all other services required for the execution of the work unless otherwise specifically provided for in the contract documents.
4. Submission of tender by a tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specification of the work to be done and of conditions and rates at which stores, tools and plants etc. if any will be issued to him by Bank and local conditions and other factors having a bearing on the execution of the work. The tenderer must also study the neighbourhood, rules and regulations for building as well as the area where it is situated.
5. Allow for Provision of all record drawings showing complete installation, structure & architectural form as installed.
6. Allow for preparation & submission of As-built drawings in soft & Hard copies along with all operating manuals, maintenance manuals procedures and all other documentation, certifications, warranties/guarantees as required
7. **Mobilization:** Mobilization of Necessary Personnel required for the works
8. **Coordination:** Allow for the comprehensive coordination of all services with other contractors, clients, building maintenance team, security
9. **Cleanliness:** To maintain the site clean throughout the project & final professional cleaning of the site
10. **Scaffolding:** Necessary Scaffolding to Carry out the Works including additional high scaffolding for ceiling Works
11. **Insurance:** Maintaining approved insurance as required equal to contract value
12. **Protection:** Protection of existing finishes while working
13. **Municipality Liasioning Works:** Allow for Liasioning Works with Municipality & Preparation of all Necessary Drawing for Obtaining Approvals from Concerned Authorities Excluding any Fees, Deposits, Charges for the same. The contractor should obtain all required approvals before the start of the works.
14. **Shop Drawings**
  - a) Allow for preparation of Shop Drawings for:
  - b) Furniture, Plumbing & Drainage
  - c) Architectural & Finishes

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- d) Builder's work Drawings
- e) **Drawings portfolio to be approved before commencing of works on site the total completion period of the project is inclusive of this item. Drawings are to be provided as per the attached annexure.**

**BILL OF QUANTITIES:**

1. Rates to be quoted by the tenderers in the item rate tender in figures and words shall be accurately filled in, so that there is no discrepancy in the rates written in figure and in words. However, if a discrepancy is found between the rate written in figures and rate written in words then the rate which correspond with the amount worked out by the contractor shall be taken as correct.
2. If the amount of an item is not worked out by the tendered, or it does not correspond with the rate written either figures or in words, then the rate quoted by the tenderer in words shall be taken as correct.
3. Where the rate quoted by the tenderer in figures and in words tally but the amount is not worked out correctly, the rate quoted by the contractor will be taken as correct, not the amount.
4. The work needs to be carried out as per the time schedule instructed by Bank.
5. All other office furniture, office equipment, flooring, false ceiling etc. to be cover with plastic sheet or required packing materials
6. Any damages done by the contractor will be recover from the contractors.
7. Cleaning to be done on day-to-day basis.
8. Electrician and one supervisor should be posted in working day to avoid any office disturbance and maintain the office smoothly.

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**REFER ANNEXURE – BILL OF QUANTITIES**

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SIGNATURE OF TENDERER WITH RUBBER STAMP

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**Confirmation of Acceptance of Tender terms and conditions**

(To be signed by the bidder and enclosed along with their offer in a separate envelope)

We have studied the terms and conditions of Tender Enquiry including General and Special terms and conditions, the specifications, lay-out drawings, Schedule of Quantities, Commercial terms and conditions, Approved Makes, etc.

We are accepting all terms and conditions of the Tender without any deviation.

Offer with any deviations from the Tender Enquiry are likely to be rejected.

We also understand that the order / s will be placed in the name of principals only and not in the name of their dealer/s. Our quotation is based on the above.

**Date:** \_\_\_\_\_

**SIGNATURE OF TENDERER**

**WITH RUBBER STAMP**

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SIGNATURE OF TENDERER WITH RUBBER STAMP

### **DECLARATION**

**I / We hereby declare that I / We have read and understood the Terms and Conditions of the contract, Specifications, Drawings, Schedule of Quantities etc. and hereby agree to abide by them. In token thereof, I / We have signed below and at the end of the Schedule of Quantities, failing which the tender is liable to be rejected.**

**I / We understand that our Tender will not be considered if the rates for items are not written both in FIGURES and WORDS.**

**I / We hereby confirm that only the relevant entries asked for, have been made within the Tender documents issued to us. I / We also confirm that in the event of any entry in this Tender document other than the relevant entry or condition shall make this Tender invalid.**

**Date : \_\_\_\_\_**

**SIGNATURE OF TENDERER**

**WITH RUBBER STAMP**

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**SIGNATURE OF TENDERER WITH RUBBER STAMP**